



Agilent  
**CrossLab**  
From Insight to Outcome

## Minimal Disruption, Maximum Uptime

Agilent CrossLab Relocation Services



# Why Choose Agilent for Your Relocation Project?

Whether you're relocating a single instrument across the room, an entire lab across the ocean, or anything in between, Agilent's Relocation Services project managers will guide you through every step of the process. Our experienced team collaborates with an internal team and external providers in order to successfully manage the project schedule, cost, and quality of the deliverables.

A single point of contact from start to finish eliminates the hassle of multiple vendors and schedules. All your Laboratory equipment will be decommissioned, uninstalled, moved, reinstalled and verified for performance under our supervision. Each move will be planned carefully to ensure minimum impact on your production.

## Benefits of Service



A single point of contact for the complete coordination of the move simplifies communication, improving efficiency and clarity



Standardized project management, dedicated project managers, and attention to detail all minimize downtime while optimizing costs



We continuously apply risk mitigation efforts: our awareness of weather considerations and use of experts mitigate risk of damage during delivery



Experienced technicians ensure instrument operational conditions in both pre- and post-move phases



Agilent performs all necessary pre- and post-move evaluations, which are essential for regulated and compliant laboratories



Agilent is committed to sustainable solutions and continuous innovation in protecting our planet



The assigned project manager supervises and coordinates all relocation steps before, during and at the end of the move. They collaborate with an experienced internal team and external providers in order to successfully manage the project schedule, cost, and quality of the deliverables.

**Planning:** We work with you to organize and develop a detailed project plan onsite, including cost estimation, risk analysis and response plans.

**Execution:** We execute the project timeline for all project deliverables and tasks, using our expertise and skills to mitigate risk and reduce downtime.

**Monitoring and Oversight:** We resolve any issues that may arise, and continuously monitor change control processes.

**Project Conclusion:** We deliver a smooth relocation that leaves you ready to get back to work and provides reviews and metric reports.

# Stress-free Lab Relocation: Let Agilent Help You Every Step of the Way

## 1. Planning your move

- Overall management and planning
- Inventory management
- Coordination of external resources



## 2. Preparing your move

- Site inspection and layout consultation
- Activities, meetings, and touchpoints scheduled end-to-end
- Risk analysis assessment
- Contingency plan
- Special documentation for intercontinental moves aligned with local requirements



## 3. Deinstalling instruments

- Tests and pre-move status validation
- Relocation checklists
- Deinstallation



## 4. Packing with care

- Keep a detailed inventory list for each box
- Label boxes clearly to ensure delivery at the right time and location



## 5. Making moving day worry-free

- Transportation
- Unpacking
- Removal and recycling of packaging



## 6. Reinstalling, reassembling and reorganizing

- Reinstallation
- Performance verification
- Instrument requalification and compliance testing
- Compliance qualifications for regulated labs

## 7. Getting back to business

Your lab has been delivered according to plan and agreed budget, with verified post-move performance and regulation compliance.



## What Our Satisfied Customers Are Saying

"Agilent provided excellent service. Their responses were fast and the process very streamlined. Very satisfied with the relocation; Agilent continues to be our preferred vendor."

*Lab manager, pharma sector - 2019*

"Planning before the relocation was excellent. Agilent made no exceptions to the plan, unless they were crucial. This avoided disruptions and added to their credibility as a trusted partner."

*Lab manager, pharma sector - 2020*

Agilent maintained an ongoing onsite presence, and their weekly meetings involved excellent communication. They provided a quick response to questions and doubts, and all problems were solved immediately. Despite the large number of external partners involved, Agilent coordinated and executed the delivery smoothly from beginning to end. Agilent helped with all the necessary documentation and was very collaborative with everyone involved. We made the right decision to choose Agilent."

*Lab manager, pharma sector - 2020*

"Everything went very well and smoother than anticipated."

*Lab manager, Energy and Chemicals sector - 2020*

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This information is subject to change without notice.



## Contact Us

Contact us for more information about Agilent relocation services

- Reach out to your sales representative.
- Contact the Agilent customer care representative for your country. See a complete list of email addresses and phone numbers [here](#).

